



RainDance Technologies Inc.

POSITION DESCRIPTION

Title: **Controller** Reports To: **COO**

RainDance Technologies, Inc. (RDT) is a biomedical technology company devoted to developing and commercializing a proprietary droplet-based microfluidics platform. The core of our technology is the generation of stable, nano-liter sized droplets that act as the functional equivalent of a test tube, or a well on a microtiter plate. Each droplet can encapsulate an individual sample of cells or reagents for both preparative and analytical life science and chemical analysis applications. RainDance recognizes that the rate and scale of research is accelerating dynamically, and in order for researchers to keep pace with these demands, they need the benefits of high quality individualized reactions generated on a massive scale. Our vision is to be the worldwide leader in massively parallel sample processing and analytical solutions that provide a new standard of data quality.

POSITION SUMMARY:

The Controller is responsible for all financial accounting functions including monthly close cycle, tax reporting, financial analysis, and financial reporting and the hiring, management, and development of accounting personnel. This individual is responsible for directing and managing accounting functions in accordance with generally accepted accounting principles (GAAP) and providing management and Board with relevant financial results. The Controller should exhibit a hands-on style with leadership and start-up experience. The selected candidate must have a results-oriented mindset and a strong personal commitment to developing the department without compromising quality and creativity, while leveraging the contributions of others in the process. Reporting directly to the Chief Operating Officer, this is a unique opportunity to build an accounting function essentially from the ground floor.

ESSENTIAL FUNCTIONS:

- Take full charge of all general ledger activity.
- Prepare all monthly, quarterly, and annual financial statements.
- Perform monthly detailed review and analysis of selected Balance Sheet and Income Statement accounts.
- Develop budgets and forecasts on business activity.
- Furnish internal reports and update reports to be more useful and efficient, and furnish external reports as necessary.
- Keep current on Accounting Pronouncements as it relates to issues pertaining to RainDance, especially Revenue Recognition and Stock Option Accounting.
- Present to Management and Board on financial matters as needed.
- Ensure that the entire accounting process is compliant with all applicable local and federal legal standards, especially as it relates to government contract accounting standards.
- Design, implement and enforce supporting process and procedures that will assure compliance with corporate policies. Assess internal controls and



RainDance Technologies Inc.

- implementing appropriate checks and balances. Begin process to comply with SOX 404.
- Responsible for implementation of the financial modules of the selected ERP system
- Coordinate with external auditors to ensure efficient reviews of financial data and controls. Coordinate tax and regulatory audits as needed. Provide detailed supporting schedules as needed.
- Responsible for tax planning and compliance with all federal, state, and local corporate, payroll, and other applicable taxes.
- Responsible for the selection, management and performance evaluation of personnel in the Accounting Department.
- Provide leadership to profit improvement projects driving companywide efficiency

QUALIFICATIONS:

Required:

- Bachelor of Science in Accounting or Finance, CPA required
- 6-10 years of progressive experience in Finance & Accounting role
- Solid understanding of revenue recognition and cost accounting principles
- Minimum five years financial/accounting management experience within a high-tech, manufacturing environment

Desired:

- Medical Device or Life Science industry experience strongly preferred
- Previous experience in a manufacturing startup or other high-growth environment
- Big 4 accounting experience is desirable

Benefits

RainDance Technologies offers a valuable benefits package as part of your compensation. The company is committed to providing all employees with a broad range of competitive benefit programs to meet personal and financial needs. Some of the benefits available to full-time employees are:

- Medical & Dental Insurance
- Health Care Flex Spending Account
- Dependent Care Flex Spending Account
- 401(k) Retirement Savings Plan
- Employee Stock Ownership Plan
- Basic Life Insurance
- Voluntary Term Life Insurance
- Basic Accidental Death & Dismemberment Insurance
- Business Travel Accident Insurance
- Short-term Disability
- Long-term Disability
- Vacation, holidays, and sick time pay



RainDance Technologies Inc.

When applying for this position, please put the job title on the subject line and send the email to:

rdtjobs@raindancetechnologies.com

An equal opportunity employer

Visit our website: www.raindancetechnologies.com